Support Topic

Use the PC with the Conference Room System

SETTING UP THE CONFERENCE ROOM PC

Instructions:

1. Touch the Extron panel to wake it up.

2. Select the PC option on the panel.

3. Using the wireless mouse and keyboard, login to the PC using the same username and password you use to login to your work computer.
4. Go to **Settings** by clicking the gear icon in the **Start Menu**

![Settings icon in Start Menu](image1)

5. Click **Accounts** on the **Settings** page

![Accounts in Settings](image2)
6. Click **Email & accounts** on the left menu, then click **Add a work or school account**

7. Type your UConn email and email password
8. Click **Next** until you see a window that says *You’re all set!*

You should now be able to use the PC with the conference room system.

9. **NOTE!** The USB hub on the top, right side of the system can be used to plug in flash drives to the PC.
Touch the **Help** button on the Extron Panel if you need tech support.